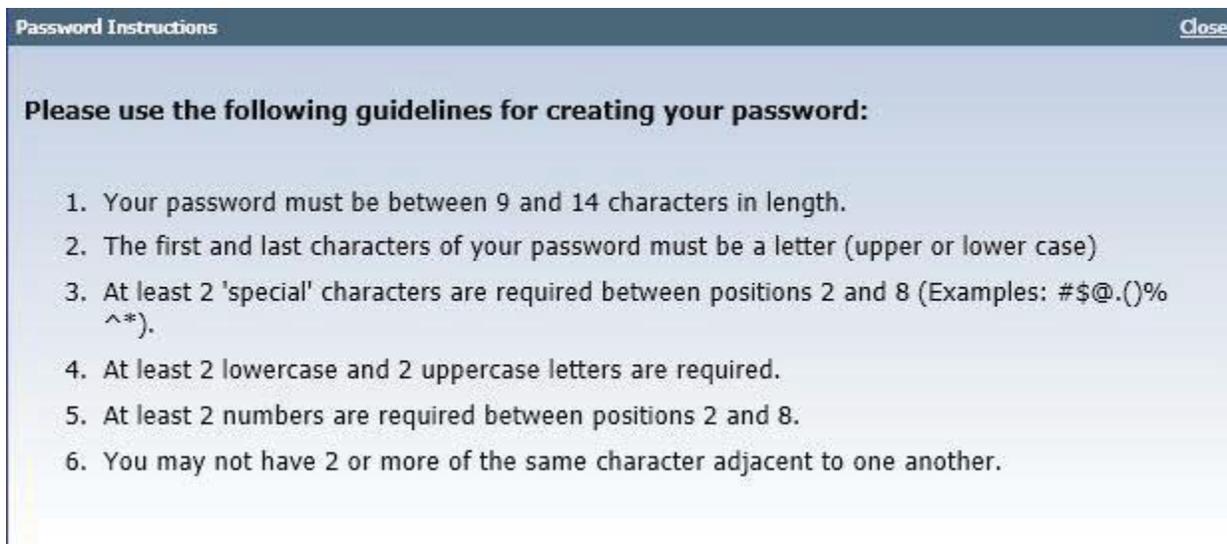


CADE PORTAL REGISTRATION INSTRUCTIONS

To register for access to the CADE Portal, you will need to do the following:

1. Go To <http://cade.osd.mil/>
2. Click on the CADE icon in the bottom left corner.
3. Choose the "Request a User Account" link in the bottom right corner.
4. When prompted to choose a Digital Certificate choose your CAC Certificate or your ECA Certificate. (*NOTE: A valid certificate is required before you will be able to register for access to the CADE Portal. For more information on obtaining an ECA certificate, go to <http://iase.disa.mil/pki/eca/Pages/index.aspx>.)
5. At the login screen choose the Register Here link.
6. Create a Username and Password.
7. DCARC Portal Requires a strong password. Please note the following password rules:

A screenshot of a dialog box titled "Password Instructions" with a "Close" button in the top right corner. The dialog box contains the following text:

Please use the following guidelines for creating your password:

1. Your password must be between 9 and 14 characters in length.
2. The first and last characters of your password must be a letter (upper or lower case)
3. At least 2 'special' characters are required between positions 2 and 8 (Examples: #\$.@.()% ^*).
4. At least 2 lowercase and 2 uppercase letters are required.
5. At least 2 numbers are required between positions 2 and 8.
6. You may not have 2 or more of the same character adjacent to one another.

8. Fill out the user profile and request your desired roles.
9. Wait for approval

If you have any questions, please contact the Help Desk at DCARCSupport@Teclote.com.